

CAMBRIDGE PLACE OF ORLAND PARK TOWNHOUSE ASSOCIATION
11520 183rd Place- Unit NE
Orland Park, IL 60467
708-532-4600

November thru March or April depending on weather

Re: Winterizing your outside water line, patio and stairs/landing.

At this time, the Board of Directors would like to remind all owners that your water line outside **MUST** be Winterized. You are responsible to protect your outside water faucet, and from keeping your pipes from freezing and bursting. This faucet is located in the patio area along with the associated feed line, by bleeding the water line to avoid Winter Freezing.

STEPS:

1. In most units, there is a faucet/pipe in the garage that leads inside to the utility room. Also, in most units there is a red handle attached to this pipe (it is the top handle). Next to this handle, it has a small valve on the side of the pipe.
2. Once inside the utility room, turn off this handle lightly (clockwise), then at the small $\frac{1}{4}$ " valve on the side of the handle, unscrew this valve, be cautious not to lose the small black rubber gasket.
3. Then open the patio faucet and wait until it stops dripping, this can take about 5 minutes. Once the water has stopped dripping close the faucet. Return to the utility room to recap the open valve and shut-off the handle, again be cautious not to lose the rubber gasket.

Note: It is absolutely necessary to have the valve cap **OPEN** at the utility room to properly bleed the water line to avoid Winter Freeze. A cover for the outside facet can be purchased at a hardware store for extra protection against freezing, it is reusable.

Our snow removable company has not or does not salt the landing, please us non-corrosive salt.

Please remove and store away your garden hose, children toy(s), outdoor furniture can be covered but we recommend removing cushions indoors.

Sincerely,

Cambridge Place of Orland Park Townhouse Assoc. Board. of Directors