

Short Cut Homeowner Request Form 2 - Please read all specifications in the Homeowners Handbook before filling out the request form.

I am requesting permission to perform the following work:

_____ **Install Deck Screens (Please request vendor's insurance)**

Who is to install screens? _____

Must be charcoal or dark black _____

_____ **Install Vinyl Windows on upper deck (Please request vendor's insurance)**

Who is to install the vinyls? _____

_____ **Install a Satellite Dish (Deposit required)**

Installation must follow guidelines outlined in the Regulations and Specifications Sheet found in the Homeowner Handbook or see Rules and Regulations.

_____ **Install new Front Door (Please request vendor's insurance)**

Make _____

Model _____

Who is installing door? _____

- Door must be the same color and design as the original door with no windows

_____ **Install a Storm Door (circle one) (Please request vendor's insurance)**

Make ___Larson or Anderson

Model _ Full View or Full View Screen Away

Color ___White for white bldgs.-with aged bronze accents

 Cream for cream bldgs.-with aged bronze accents

 Black for gray bldgs.-with aged bronze accents

Handles _French Curve Lever, aged bronze

Glass _Clear or low-E, beveled or not beveled

Who is installing the storm door? _____

_____ **Install new Casement Windows -Please request vendor's insurance showing the owner and association (Cambridge Pl. of Orland Park) as additional insured. This certificate must be forwarded to our management.**

Make _____

Model _____

Exterior frame of window must be Dark Brown or Dark Bronze.

Color of exterior Aluminum clad? _____

Color of exterior Vinyl ? _____

* Who is installing the casement windows? _____

_____ **Install a new Garage Door (Please request vendor's insurance)**

Color _____ White, Gray or Cream

*Color must match siding or stucco, must be **solid vinyl**, design same as original door, no windows or raised panels.

Attach proposal from company to get approval.

_____ **Install a new furnace- (Please Request Vendor's Insurance)**

If efficient unit, the venting must exit

through the existing furnace vent on the roof.

_____ **Landscaping changes or additions**

*Approved bushes for the **front stair area** are either 24"Densi/Fairview Yews or 24" Boxwood Bushes.

*Dwarf lilacs, Burning Bushes (burning bushes have recently been disease prone), 24"Yews or Dwarf Hydrangeas have been approved for the **area in front of the chimney and back patio wall.**

Between the garages 24"Yews seem to work the best. If planting a hydrangea or burning bush here, make sure it is a dwarf version.

Please check plantings if you have a low light area.

*Please describe the landscape changes you wish to make and draw a diagram below.

**Attach any and all proposals from the landscaper to get approval.

_____ Installing a wall in front of the bushes and chimney area (Please request Vendor's insurance)

Who is contracted to do the work? _____

Please submit a diagram with all the details for approval

_____ Replacing a patio floor (Please request Vendor's insurance)

Who is installing the new patio floor? _____

_____ Replacing service walk (Please request vendor's insurance)

What company is replacing the service walk? _____

All proposals should be forwarded to our management.

Signature _____

Address _____

Email _____

Date _____

Please return request to:

Advanced Property Specialists Inc.

25885 S. Ridgeland, Suite 6, Monee, IL, 60449

(708) 532-4600